



Doubletree Hotel Ballroom
501 Camino Del Rio, Durango, CO 81301
Sunday, March 1, 2020
4:00 p.m. – 7:00 p.m.

EXHIBITOR REGISTRATION FORM

Set-Up Sunday, March 1, 2020 from Noon - 3:30 p.m. Tear-Down Sunday, March 1, 2020 at 7:00 p.m.

COMPANY NAME (As you wish it to appear on all advertising)

MAILING ADDRESS CITY STATE ZIP

PHONE WEBSITE

EMAIL

EXHIBITOR CONTACT PERSON

SIGNATURE (I agree to the terms of this contract)

BRIEF DESCRIPTION OF PRODUCTS OR SERVICES YOU WILL DISPLAY

ARE YOU ALREADY COLLABORATING ON A VIGNETTE? IF SO, WITH WHO?

WOULD YOU LIKE TO BE ASSIGNED TO A VIGNETTE GROUP?

Electrical Needs: [ ] None [ ] 110 Outlet (we need to know and you will be placed accordingly)

Booth Space and Fees \$250
Booth space varies. Please contact coordinators for placement. Includes table, linen, electricity and chairs. If applicable. Booths can include electricity, but supply is limited and vendors must supply their own power strips and extension cords.
BOOTH COST:
TOTAL DUE:

Promoter's Responsibility: To maintain the quality of the show by contracting relevant businesses only, and enforcing the Show requirements. To provide a media campaign that includes print, online, direct mail, radio, press releases, calendar listings, tables and chairs as needed, power, free parking

Client Responsibility: To complete set-up on Sunday by 3:30 p.m., to staff the booth during show hours, to tear-down after 7:00 p.m. on Sunday and NOT prior, to drape/skirt all tables, to provide individual power strips and put protective covers over them to prevent accidents, and to instruct their employees to utilize the parking lot on the grounds, NOT the main entrance area! Please be professional and refrain from eating in your booth. Each client

is encouraged to include the Show in any and all advertisement prior to the event, as appropriate.

Cancellation Policy: Exhibitors who cancel will forfeit all monies paid and shall permit Four Corners Expos to resell the space without refund. Any exhibitor using the space for purposes other than the promotion of said approved products and services will be asked to remove such products/literature, and may be requested to leave the Show. Exhibitors not set up on time automatically forfeit their space.

Registration and Payment Terms: We accept checks, VISA, MasterCard, Discover and American Express.

Please return a signed copy of this form with payment payable to Four Corners Expos and mail to: Four Corners Expos • Two Hearts Wedding Expo • 1275 Main Ave., Durango, CO 81301

Abby Feldman 970-375-4599 or email: afeldman@bcimedia.com
Sharon Hermes 970-375-4511 or email Sharon@durangoherald.com

Show Website: www.fourcornersexpos.com • Fax: 970-375-4613

